To,

1. The Dean, Faculty of Agriculture/ Agricultural Engineering, J.N.K.V.V., Jabalpur.
2. The Director of Research/ Extension Services/ Farms/ Instructions/ Biotechnology Centre/ I.D.S.C., J.N.K.V.V., Jabalpur.
3. The Dean, College of Agriculture/ Agricultural Engineering.
4. The Head, Department of College of Agriculture/ Agricultural Engineering, Jabalpur.
5. The Associate Director Research/ Principal Scientist, Zonal/ Regional Agricultural Research Station.
6. The Senior Scientist & Head, Krishi Vigyan Kendra.

Subject:— Regarding provision of duty leave for examination work and selection work in other Universities/ Organisations.

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In continuation to Vishwa Vidyalaya guidelines issued vide no. Estt. I/ Agri.-144/ 1991 dated 08.07.2003 and in supersession to notification no. Estt. I/ Agri.-Misc.-144/ 701-702 dated 24.08.2018, it is to inform that:-

1. If the assignment involves any scientific panel, advisory board, assignment as an Expert Member on the Selection Committee or other meetings, duty leave for applicants can be granted only thrice in a calendar year, with total period of duty leave not exceeding 10 days in a calendar year, including period of duty leave as mentioned in para (3) below of this notification.

For the assignments mentioned above, the Controlling Officer shall make sure that the applicant does not apply for duty leave for more than three times in a calendar year.

It is hereby clarified that the officer/ teacher may with the permission of the concerned authority specified in para (4) of the guidelines dated 08.07.2003, accept the offer from other sister Universities, colleges for acting as an Examiner/ scientific panel member/ advisory board member/ Expert member/ under graduate work/ post graduate examination work or other meetings not more than 10 days in a calendar year.

By order of the Vice-Chancellor,

REGISTRAR

Dated: 15/13/2019

Copy forwarded to the Technical Officer (Administration), V.C. Secretariat, J.N.K.V.V., Jabalpur for information and necessary action.

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